



## ISO 45001:2018 Lead Auditor (OH&SMS)

### COURSE DURATION

5 day

### CPD

Equivalent to 40 hours

### COURSE PRICE

From £1795 + VAT

### DATES & VENUES

View [dates & venues](#)

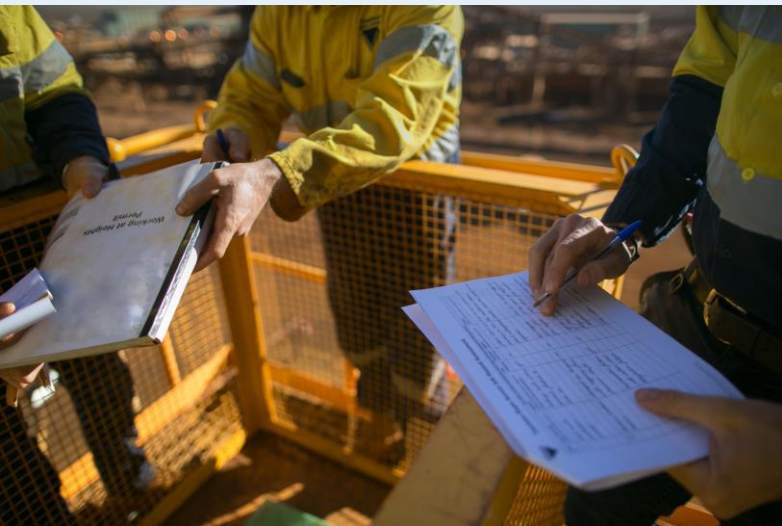
### DEDICATED TRAINING

This course is available on a dedicated basis for groups, online & face to face

### CERTIFICATION

A CQI and IRCA Certified ISO 45001 Lead Auditor Occupational Health & Safety Management training course (Course ID: 1866)

All delegates will receive a certificate on completion



## Overview

Learn how to conduct a complete occupational health and safety (OH&S) audit against ISO 45001 with this CQI & IRCA certified ISO 45001 Lead Auditor training course. The highly interactive course explains the purpose and benefits of an OH&S audit, and uses a case study and workshop approach to explore how to plan, conduct, report and follow up an audit of an OH&S management system to determine conformity with ISO 45001.

The course was the first of its kind to meet the CQI and IRCA PR357 course specification ISO 45001:2018 Lead Auditor (Occupational Health & Safety Management Systems).

Delegates will receive a CQI & IRCA ISO 45001 Lead Auditor certificate on successful completion of the course. Evaluation is by continuous assessment and an examination on the final day.

## Who should attend?

The course will benefit anyone who may be involved in internal and external audits relating to occupational health and safety (OH&S) within an organisation. They include:

- those wishing to perform first, second or third party audits of an OH&S management system (OH&SMS)
- those implementing and responsible for an ISO 45001 certified OH&SMS
- those responsible for the management and continual improvement of an OH&SMS
- anyone seeking CQI and IRCA registration as an OH&S lead auditor (other membership criteria may apply)
- those leading audit teams
- anyone wishing to understand the audit process
- health and safety professionals

Please note that students will benefit most from this course if they already have knowledge of ISO 45001. We recommend that those with little or no understanding of the standard and its requirements first attend our [Introduction to ISO 45001 training course](#). We offer a discount of £100 if you book this with a ISO 45001 Lead Auditor training course.

## Key topics

The topics discussed in this course include:

- management system audits
- ISO 45001 requirements and other standards
- audit planning and background
- audit preparation: documentation requirements
- OH&S legislation and codes of practice
- audit preparation: site description and documentation
- hazard identification
- audit planning and checklists
- risk assessment and development of risk management controls
- risk assessment, audit frequency, audit scope
- opening meeting
- senior management review
- onsite audit process
- nonconformities, corrective action and follow up
- closing meetings
- audit reporting
- certification

## Skills gained

On completion of this course, delegates will be able to:

- plan, develop and implement an internal or external audit process supporting their organisation's OH&S policy
- conduct professional ISO 45001 audits, gathering objective evidence, interviewing, and creating document trails, to provide factual audit reports
- contribute to continuous improvements to the OH&S programme
- identify hazards and understand the risk assessment process
- develop their own skills, techniques and competence as an auditor
- assess compliance of an organisation to meet their organisation's own internal or external OH&S requirements

## Course reviews

### Very well delivered and excellent course content.

"Very well delivered and excellent course content. It was useful to gain an understanding of ISO 45001 and how to confirm non-conformance with the standard. Very thorough tutor and professional – made me feel at ease."

*Aberdeen International Airport*

### Interesting training!

"Gaining ISO 45001 knowledge that I can relate back to Estates H&S Department. Engaging and Extremely knowledgeable tutor."

*University of Essex*

### Well structured and extremely well delivered training course

"Course content was in-depth but clear and concise. Tutor's delivery was excellent, very easy flow and really good insight to aid. I found the audit checklists and general "how to plan an audit" section of the course to be very beneficial. The tutor's real life examples was a great help when having difficulty grasping the relevance of particular ISO clauses. The tutor was extremely accommodating of all students requirements and time tables. Very nice venue, great facilities and refreshments were excellent. Thank you for a well structured and extremely well delivered training course."

*Howdens Joinery*

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 Visit us at [www.bywater.co.uk](http://www.bywater.co.uk)

 Call our Training Team on 0333 123 9001

 Email us at [contact@bywater.co.uk](mailto:contact@bywater.co.uk)

# ISO 45001:2018 Lead Auditor Course Programme

## DAY 1

Time	Section/Workshop	Subject
08.45		Virtual Classroom Registration
09.00		Welcome and Introduction
		Icebreaker – OH&S Legislation
	Module 1	OHS Overview
	Module 2	Introduction to Auditing Management Systems
	Exercise 1	Questionnaire
12.25	<b>LUNCH</b>	
13.15	Exercise 1 cont.	Questionnaire review
	Module 3	ISO 45001 requirements
	Exercise 2	ISO 45001 Clause Analysis
		Review of day
17.30	<b>CLOSE</b>	

## DAY 2

Time	Section/Workshop	Subject
09.00		Review of evening work
	Module 4	Audit Planning and Preparation
	Workshop 1	Introduction to the Case Study
	Workshop 2	Audit Preparation: Documentation Review
12.30	<b>LUNCH</b>	
13.10	Module 5	Hazard Identification
	Workshop 3	Site Tour and Hazard Identification
	Section 6	Audit Planning
	Workshop 4	On Site Audit Plan
	Workshop 5	Top Management Interview
		Review of day
17.30	<b>CLOSE</b>	

### DAY 3

Time	Section/Workshop	Subject
09.00		Review of evening work
	Module 7	Types of Meetings
	Module 8	Checklists
	Exercise 3	Checklist Development
12.45	<b>LUNCH</b>	
13.30	Discussion	Audit Skills
	Module 9	Conducting the Audit
	Exercise 4	Difficult Audit Situations
	Section 10	Audit Findings
	Discussion	Non-conformity / Grading
	Exercise 5	Writing Non-conformities
		Review of day
17.30	<b>CLOSE</b>	

### DAY 4

Time	Section/Workshop	Subject
09.00		Review of evening work
	Module 11	Corrective Action
	Workshop 6	Case Study Audit Practice
	Workshop 6	Prepare Audit Checklists
12.35	<b>LUNCH</b>	
13.10	Workshop 6	Opening Meeting
	Role Play	Conduct Audit Interviews
		Review of day
17.00	<b>CLOSE</b>	

## DAY 5

Time	Section/Workshop	Subject
09.00		Review of evening work
	Discussion	Review of Practice Exam
	Module 12	Audit Reporting
	Workshop 6	Audit Team Meeting and Prepare Audit Report
	Role Play	Closing Meeting
	Exercise 6	Verifying Corrective Action
12.40	<b>LUNCH</b>	
13.10		Re-cap Course Objectives and Content
		CQI IRCA Online Practice Exam Questions
		Continuous Assessment Feedback
		Exam Preparation
16.30	<b>CLOSE</b>	